

Make the transition from study to practice with ease.

The CAOT Guide for New Grads



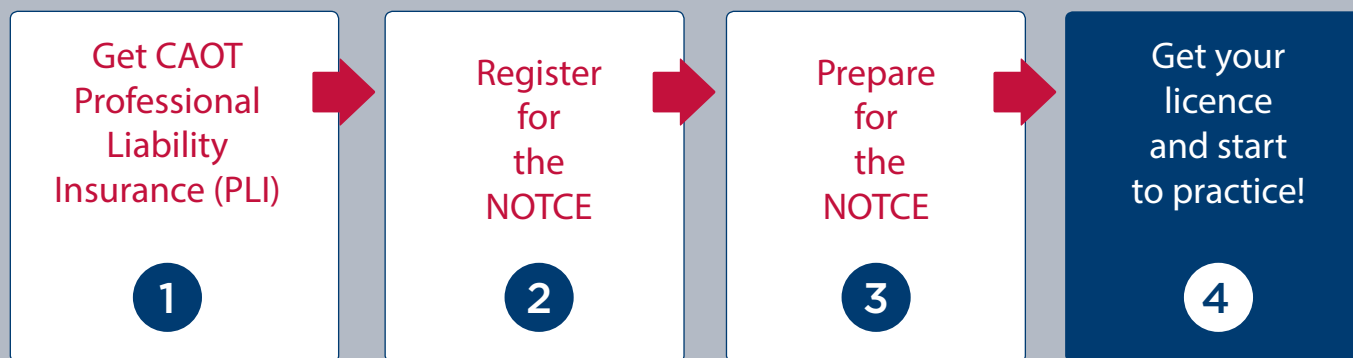
CAOT is your career partner for life!



CAOT • ACE

Canadian Association of Occupational Therapists
Association canadienne des ergothérapeutes

Now that you have completed your masters of occupational therapy program, what are your next steps?



The following tips and links will help you find the information you need as you begin the transition from student to fully licensed OT.

Planning to work before completing the National Occupational Therapy Certification Exam (NOTCE)?

If you intend to **start working prior to completing the NOTCE** in any province excluding Québec, you will need to establish a Provisional/Restricted license. Each provincial regulatory organization will have their own specific requirements and forms. Graduates intending to work in Quebec can apply for their full licence immediately after graduation, they are not required to write the NOTCE.

Purchase CAOT Professional Liability Insurance

[Become a CAOT Provisional Associate](#) to purchase insurance prior to completing the NOTCE

Apply for a Provisional/Restricted license

[Provincial Regulatory Organizations](#)

Register for the NOTCE

[What is the NOTCE?](#)

Confirm your exam candidacy

[Statement of Candidacy Request Form](#)



Register for the NOTCE

Successfully completing the National Occupational Therapy Certification Exam is mandatory for licensing in all Canadian provinces, excluding Québec.

Verify your eligibility

[Canadian Graduates](#)
[International Graduates](#)

Confirm the details

[Exam format, dates & deadlines, sites & fees](#)
[Special Accommodation Policy](#)
[Exam Appeals](#)
[Severe Weather/Building Closures](#)

Complete your registration

[Register online](#)
[Register manually](#)
[Special Accommodations – Form A](#)
[Special Accommodations – Form B](#)

Prepare for and complete the NOTCE

You will have no more than 3 attempts to write the exam – it's important to be prepared! CAOT offers several NOTCE exam resources to help you successfully complete the national exam.

CAOT Exclusive NOTCE Resources

CAOT “[Ready for Work](#)” Bundle: membership, insurance and exam prep materials, bundled for savings and convenience!

[NOTCE Study Guide and Practice Exam:](#) web-based resources, reflective of the national exam.

[NOTCE Online Prep Class:](#) online group discussion via live webinar.

Review free exam resources

[NOTCE Resource Manual:](#) over 100 practice questions.
[Profile of OT Practice in Canada](#)

Prepare for exam day

[What to Expect on the Day of the Exam:](#) things to know and do!
[NOTCE FAQs:](#) answers to your most common questions.
[Booklist](#) of frequently used textbooks in Canada.

Get your results

Your exam results will be uploaded to your CAOT online profile. You can access your results by [logging into your profile](#) and clicking the exam results link found in the “My Profile” menu on the left side of your **My Account** page.



Begin your career as a registered occupational therapist

Congratulations - you've passed the exam!

You have received your results and passed the National Occupational Therapy Certification Exam! You can now apply for full licensing with your provincial regulatory organization, and you qualify for CAOT membership as a New-grad or First-year member.

Join CAOT as a member

[Verify your membership category](#): Login to My Account and join today! If you are already a [CAOT Provisional Associate](#), you will be automatically converted to a First-year or New-grad member upon successful completion of the NOTCE and will be notified by email. Your membership card will be sent to you electronically at that time.

CAOT Professional Liability Insurance (PLI)

[Review your insurance options](#). Before completing your registration, determine which coverage is best for you! If you are a CAOT Provisional Associate, your insurance will be activated automatically just before the October 1st start date of our membership year. For those who become Provisional Associates after October 1st, insurance certificates will be issued to you by email as soon as your policy is activated.

Register for full licensing

Contact your [Provincial Regulatory Organization](#) for details.

Obtain employment

[Career listings](#): current employment opportunities in Canada and around the globe.

[BC Careers](#): current employment opportunities available in BC.

Access the tools for success

Starting out in your first job as a provisional or registered OT? Sign up for CAOT's [Mentorship on Demand \(MOD\)](#) program – discuss career goals, receive support, coaching and more “on demand”. Purchase an [Easy choice: Practice Bundle](#) relevant to your area of practice – 5 webinars for an amazingly low price! CAOT offers free [tools, reference documents](#) and [online resources](#) to help you prepare for the transition from student to licensed occupational therapist. Set up your free [FIND an OT](#) listing – a **CAOT member exclusive benefit**. Login to your CAOT profile and look for the FIND an OT menu on your “My Account” page. Be listed – be found!

Questions?

We're here to help! Contact your CAOT Membership Team at **1(800) 434-CAOT (2268) ext. 246** (Chris) or **ext. 225** (Michelle - bilingual service) from Monday to Friday 9am to 5pm ET or by email at membership@caot.ca

