Occupational Therapy Now Editorial Board: Entry-to-practice student member description

OT Now, CAOT’s national practice magazine, is seeking an entry-to-practice student member to join the editorial board. Editorial board member responsibilities include engaging in policy development, quality improvement, and Topic Editor and Board Member selection. For a complete role description, see below.

To apply, send your resume and a letter outlining your interest and experience to: otnoweditor@caot.ca

The entry-to-practice student member is a current student or a recent graduate (1-2 years) of an occupational therapist or occupational therapist assistant program. The student member must have at least one fieldwork experience or equivalent (i.e., relevant work or volunteer experience) and demonstrate a commitment to the practice of occupational therapy in their letter of intent.

Editorial board member role description:

1. Participate in the strategic planning processes for OT Now;
2. Critically review OT Now content for practice relevancy;
3. Propose new or modified policies in order to strengthen the standards and processes of OT Now, in a manner consistent with the policy guidelines set by the CAOT;
4. Respond and provide input to the Managing Editor as requested regarding ethical dilemmas arising from submissions to OT Now;
5. Serve as a short deadline manuscript reviewer if asked (reviewer responsibilities are mainly under the Topic Editor role);
6. Evaluate the work of the OT Now Editorial Board on an annual basis for continuous improvement;
7. Participate in the process of selecting Topic Editors and Editorial Board members;
8. Serve as a member of the Appeals Committee in situations where an author appeals the decision of the Managing Editor;
9. Have a mandatory CAOT membership.

We will accept applications until this position is filled.